



Ohio Public Works Commission
 Clean Ohio Fund - Green Space Conservation Program
Request To Proceed

Subdivision	Name: _____	OPWC Project #	C _____
	Project Name: _____	Date: _____	
	Contact: _____	Phone: _____	
	Email: _____		

1. Flood Damage Reduction Standards *(for projects involving construction or enhancements only)*
 A Local Floodplain Permit or approval from ODNR must be issued for this project if it is in a 100 year flood-plain
 Is this project located within a 100 year flood-plain? Yes No - *Proceed to Section 2*
 Does this applicant participate in the National Flood Insurance Program? Yes No
 If Yes, attach a copy of your local floodplain permit.
 If No, attach a letter from the ODNR stating the requirements of the National Flood Insurance Program have been met.

2. Land Acquisition - Attachment Checklist

a) Proposed Deed Restrictions	d) Title Insurance Binder or Commitment for Title
b) Purchase Contract	e) Required if using pre-closing option
c) Appraisal Report (see Standards)	Closing Protection Letter
Appraisal Review (if applicable)	Signed Escrow Agreement (Appendix F)

3. Mineral Rights

Are Mineral Rights being acquired in this transaction?	Yes	No
Will a third party retain mineral rights?	Yes	No

4. Request for Change (include attachments)

Project Schedule _____	Land Acquisition Date _____
Local Officials _____	

5. Vendor Designation

	Contractor	Supplier	Consultant	Title Insurance Company	Reimbursement
Name: _____				Federal Tax ID: _____	
Address: _____					
City: _____ State: _____ Zip: _____					
Contact: _____ Phone: _____					
Scope of Work: _____				Contract Amount: _____	
If Land Acquisition, Closing Date: _____					
If Construction, Start Date: _____ Completion Date: _____					

6. Local Authorization

Authorized Signature: _____ Date: _____

→ *Form and attachments must be sent by regular mail to: Ohio Public Works Commission, 65 E. State Street, Suite 312, Columbus Ohio 43215*

For OPWC Use Only

Notice to Proceed	Request for Change	Notes: _____
<input type="checkbox"/> Approved	<input type="checkbox"/> Approved	_____
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Disapproved	_____

Authorized Signature: _____ Date: _____