

**Example of an acceptable ad seeking bids for a project  
Information in box must be included.**

CITY OF SMITHVILLE, OHIO  
JONES COUNTY  
LEGAL NOTICE

Sealed proposals will be received at the office of the Safety/Service Director, Municipal Building, 1000 Main Street, Smithville, Ohio until 10:00 a.m. local time on Friday, March 15, 20XX for furnishing all labor, materials and equipment necessary to complete the project known as Center Road Rehabilitation, and at said time and place, publicly opened and read aloud.

Contract documents, bid sheets, plan and specifications can be obtained at said office on February 21, 20XX at \$25.00 per set, which money will be refunded to the unsuccessful bidders upon the return of the complete in good condition no more than ten (10) days after bid date. Checks shall be made payable to the City of Smithville, Ohio. Specifications will also be on file in the plan room of the F.W. Dodge Corporation.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 31, 20XX.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Jones County and the Village of Smithville, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

The Safety/Service Director reserves the right to waive irregularities and to reject any and or all bids.

John Smith  
Safety / Service Director